



Contact Us

A full application pack is available from **Our Lady & St Hubert's Catholic Primary School**, by contacting the school office or downloading the pack from the school website:

E-Mail- office@st-huberts.sandwell.sch.uk

Phone – 0121 422 2629

Online - [Our Lady and St Hubert's Catholic Primary School - Vacancies \(st-huberts.sandwell.sch.uk\)](http://Our Lady and St Hubert's Catholic Primary School - Vacancies (st-huberts.sandwell.sch.uk))

We warmly welcome visits to the school. For specific questions about the role and/or to request a visit, please contact the school office

Closing Date: 11th February 2022

Interview Date: w/c 14th February 2022

EMMAUS
CATHOLIC MAC
Our journey with Christ

We are recruiting for a Level 4 Pastoral Support Manager

Required for an Immediate Start

Salary Range £24,982- £27,742 per annum (pro rata)

32.5 hours per week Term Time Only + 5 training days 8.30am – 3.30pm with 30 min lunch

Grade Emmaus 7 SCP (18-23)

Our Lady & St Hubert's Catholic Primary School is looking to appoint an outstanding and passionate Pastoral Support Manager who will lead and develop the school's pastoral provision. The successful candidate will be a motivated and caring individual who is able to provide pastoral support for our students. The role works closely with vulnerable pupils to overcome barriers to learning in order to achieve their full potential.

At Our Lady & Hubert's, we offer an outstanding learning environment and are passionate about every child. We are seeking someone who is aspirational about our children's progress and success and is dedicated to putting the needs of the children at the heart of their work. The successful candidate will be able to demonstrate a range of disciplines to support teaching staff and the SENCO in the development and education of children in need. The role will work along side the SENCO and SLT in identifying pupils who need additional nurture and support and then to deliver high quality intervention both inside and outside the classroom environment. The Pastoral Support Manager will be the first point of contact for parents who have concerns and will work with a wide range of stakeholders and outside agencies to improve attendance, behaviour and educational outcomes.

The school takes the safeguarding of pupils extremely seriously. Therefore, in accordance with Safer Recruitment guidelines, references will be taken up before interview and identity and qualification checks undertaken. A satisfactory enhanced DBS check will be required before starting employment.

If you meet the requirements of the job description and person specification and feel that you make a positive difference to our school, then we can't wait to receive your application.

Closing Date: Friday 11th February 2022

Interviews: Week commencing 14th February 2022

Emmaus Catholic MAC is committed to safeguarding and promoting the welfare of children and young people. This position is subject to an Enhanced Disclosure check under the Rehabilitation of Offenders Act 1974. All applicants must be able to provide documentation to prove their right to work in the UK.

