



OUR LADY & ST. HUBERT'S CATHOLIC PRIMARY SCHOOL

Part of the St. Catherine of Siena Multi-Academy: Company No: 09497062. Registered Office: Our Lady & St. Hubert's Catholic Primary School, Moat Road, Oldbury, B68 8ED

Interim Headteacher: Mr Anthony Brown Interim Deputy Head: Mrs Sian Cook

School : T: 0121 422 2629 E: office@st-huberts.sandwell.sch.uk

Moat Road, Oldbury, West Midlands B68 8ED

www.st-huberts.sandwell.sch.uk

Dear Parent

ELECTION OF PARENT GOVERNORS

The Articles of Association and Scheme of Delegation requires that the local governing body are to include two parent governor(s) who have been elected by the parents of registered pupils of the school and who are themselves parents of registered pupils of the school at the time of their election. However, any parent who is an elected member of the local authority or employed to work at the school for more than 500 hours in any twelve consecutive months is not eligible to be a parent government.

There is currently **one vacancy** and you are therefore invited to take part in the election of **one** parent governor for this school who will serve on the local governing body for four years unless they resign the post in the interim.

Nomination forms are available from **our school website, email and our school office**, and must be returned to the school no later than **3.30pm on Friday 20th November 2020**. Should **one** be received by the official closing date, the candidate will be duly elected unopposed. In the event of there being **two** or more nominations an election will take place between **25th November 2020** and **1st December 2020**. Information on voting arrangements will be sent to you at a later date.

Please note that you should not participate in more nominations than there are vacancies. Each nomination requires two proposers: you cannot nominate yourself. Should an election go ahead, the information of not more than 100 words provided in support of your application will be provided to parents in order to inform their vote.

In the meantime, please acknowledge receipt of this letter by returning the slip given below. Receipt of this letter does not mean you are applying to be a parent governor – it simply means you have been informed of the parent governor vacancy.

Yours sincerely
Susan Houghton

Susan Houghton
Returning Officer

I, the undersigned, being a parent of in class acknowledge receipt of your recent letter concerning the election of parent governors.

Signed:

Date:

Please return to: *Our Lady & St Hubert's Catholic Primary School, Moat Road, Oldbury, West Midlands B68 8ED*